

## Lindner Studio - Covid Careful

1. The Lindner Studio will be available upon appointment ONLY. Appointments must be scheduled in advance – we are not able to accommodate drop-ins at this time.
2. There will be a limit on the number of recordings per day. The limit will be decided by the studio manager depending on what the request are. The studio will be limited to essential personnel and one talent member per recording.
3. Before an appointment, the studio will be sterilized by the studio manager. This includes sanitizing the microphone and wiping off all surrounding areas. The studio will also have an air purifier running at all times before, during, and after your recording.
4. Facial coverings will be required in the studio until the recording starts. The studio manager will get your session started, then leave the studio. You will then be able to take off your facial covering to record your segment. Once the session is complete, the facial shield should be put back on. You will then exit the studio and let the studio manager know you are finished with the recording.
5. The studio manager will then sanitize the room using the proper cleaning procedures.

## Cleaning Procedures for Studio Manager:

- 1.) Turn on the air purifier machine prior to recording.
- 2.) Enter the room with face covering and gloves.
- 3.) Use the microphone sanitizing spray and replace the disposable mic cover.
- 4.) Disinfect the area using the provided classroom cleaning kit. If using the Lightboard, disinfect markers and glass.
- 5.) Properly dispose of gloves, paper towels, and mic covering upon exit.

