

**Closed Class Petition for LCB Courses**

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

College: \_\_\_\_\_ Major and/or Minor: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Course Title: \_\_\_\_\_ Course Number/Section: \_\_\_\_\_  
Example: FIN 3080C 004

Semester Seeking to Take Course: \_\_\_\_\_ Please indicate if there are any additional sections you are able to take: \_\_\_\_\_

**Instructions:**

- 1) Complete a petition for each LCB course you are requesting to add.
- 2) Provide rationale below for why you need this class this semester. Be specific.
- 3) Notifications of status (approved, denied or on wait list) will be sent to your UC email address.
- 4) If you are admitted into this course, you will be notified over email that you can register for the course online. This permission will be date specific, and you must add the class during the time specified or your seat may be given to another student.

Why do you need to take this course in the semester requested? Are there extenuating circumstances?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Expected graduation (semester/year): \_\_\_\_\_

If this is your final semester and you are an LCB student, have you completed a graduation contract with an advisor? \_\_\_\_\_

Who is your academic advisor? \_\_\_\_\_