1. COURSE CONTENT:
This course covers detailed issues related to managing projects in organizations. The course covers, in two separate modules:

- Concepts of project planning and organization, budgeting and control, and project life cycles and concepts related to organizational workflow including the staffing process, and project planning elements; related concepts of organizational forms, conflict resolution, and issues related to leadership and task management in a project environment.
- Advanced concepts of project scheduling, including WBS, CPM, PERT, simulation, project budgeting, earned value analysis, project tracking and resource constrained scheduling. This includes setting up projects on Microsoft project and using the information for budgeting, resource management, tracking and ongoing communication and evaluation of projects.

2. COURSE MATERIALS. Required (all on Blackboard)
- Supplemental.

3. COURSE POLICIES:
As with all Lindner College of Business efforts, this course will uphold the highest ethical standards, critical to building character (the C in PACE). Ensuring your integrity is vital and your responsibility. LCB instructors are required to report ANY incident of academic misconduct (e.g., cheating, plagiarism) to the college review process, which could result in severe consequences, including potential dismissal from the college. For further information on Academic Misconduct or related university policies and procedures, please see the UC Code of Conduct (http://www.uc.edu/ucinfo/conduct.html).

Drops and Incompletes are not allowed. Late submissions will not be accepted. Unexcused absence of more than two classes will result in the Instructor filling a ‘drop grade of F’ form. If you are going to miss a class, you must send me an email prior to class or I will count it as unexcused absence. Students must preserve all submitted materials till the end of the course.

4. COURSE GRADING:
Your grade will be based on your overall performance on the following:

- Individual Assignments (3) 300 points
- Group Assignments (1) 200 points
- Exams (3) 450 points
- Class participation 50 points

Late assignments will not be accepted. Exams will consist of Project Management Institute exam style multiple choice questions, problems, as well as essay questions and problems. Sample exams will be posted on Blackboard.
5. Tentative COURSE SCHEDULE  PLEASE EXPECT SOME CHANGES IN THE SCHEDULE – All changes will be uploaded to Blackboard

<table>
<thead>
<tr>
<th>Session</th>
<th>Tuesday</th>
<th>Thursday</th>
<th>Tasks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 May 9, 11</td>
<td>Introduction, Chapter 1, PM Tradeoffs, Project Life cycle</td>
<td>Project conception and selection, Chapter 3</td>
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<tr>
<td>2 May 16, 18</td>
<td>Pan Europa case, Portfolio management, Chapter 17</td>
<td>Planning and control, Chapter 5, MS project lab</td>
<td>Submit Group Assignment 1: Storyboard for Video on Tuesday Submit Individual assignment 1 on Thursday</td>
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<tr>
<td>3 May 23, 25</td>
<td>Exam 1, Chapter 6 Networks, Time cost tradeoffs, @ RISK demo</td>
<td>Advanced project network analysis, Chapter 7, Resource management</td>
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<td>4 May 30, Jun 1</td>
<td>Critical chain thinking Excel lab for optimization and simulation</td>
<td>Cost estimation and Budgeting, Chapter 8, MS project lab</td>
<td>Submit Individual assignment 2 on Thursday</td>
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<tr>
<td>5 Jun 6, 8</td>
<td>Exam 2, Meet for group project</td>
<td>Project execution and control, Chapter 11 Forecasting using EVA</td>
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<td>6 Jun 13, 15</td>
<td>Managing risks, Chapter 10, Microsoft project lab</td>
<td>Group presentations</td>
<td>Submit group assignment and presentation on Thursday Submit individual assignment 3 on Thursday</td>
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<tr>
<td>7 Jun 20</td>
<td>Exam 3</td>
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**GOLDEN RULE FOR THIS CLASS: DON’T MISS CLASS!!**

Group Assignment: Your group of 3 students is to create a video (animated) presentation related to a specific topic in the class. There are several options for the theme of the video. It could be:

(a) A role play video on a project management concept
(b) A demonstration of a project management concept using simple animation tools
(c) A rewrite of a case study (several will be made available)
(d) A demonstration of a core concept in great detail

Your schedule should follow the following guidelines:
May 16: Finish storyboarding the project and develop a project plan
May 30: Finish all components of the project
June 8: Compile the project and edit for presentation
June 15: present the project to the rest of the class.