

## Program Evaluation of Team Skills

**Instructions:** For MBA *program* evaluation, we would like to get a reading on three facets of group skills: interpersonal skills, teamwork, and accountability. We are currently working on an on-line version of this, but we would like to pilot test the scale items first. Please rate yourself and your teammates on these facets.

The forms are color coded just so we can cluster the responses of each team; ***we have no interest in the team's identity***. Use the team roster to put your evaluations in the correct columns, and then discard the roster. Ignore the last column if you have just 4 members. Please submit your completed form before leaving class tonight.

Again, please rate your teammates and yourself on the following items. Member number columns below correspond to the team roster on the back page.

**Scale:** 5 is Strongly agree; 4 is Agree; 3 is Neither agree nor disagree; 2 is Disagree; 1 is Strongly disagree

	Member 1	Member 2	Member 3	Member 4	Member 5
<b>Accountability &amp; ethical behavior</b>					
Follows business moral principles; raises ethical concerns					
Handles confidential info privately					
Possesses integrity					
Will tell the truth despite consequences					
Follows through on commitments					
<b>Interpersonal skills</b>					
Responds appropriately and professionally to others					
Communicates clearly, concisely and responsively					
Shows flexibility and adaptability, openness to learning					
Actively listens and asks questions for clarity					
Challenges ideas not people					
<b>Teamwork</b>					
Inspires a collaborative climate via cooperation and team spirit					
Shares time, knowledge and credit with other team members					
Can be counted upon to carry his or her share of the load or duties					
Knows when to lead and when to follow					
Creates a positive team environment; builds trusting relationships					